

MONTAGUE BOARD OF HEALTH MEETING

Wednesday, May 16, 2018 – 5:30 pm

Montague Town Hall
First Floor Meeting Room
Turners Falls, MA

Meeting Minutes

Present: Al Cummings, Chair, Christopher Boutwell and Michael Nelson (by phone)

Staff: Gina McNeely, Health Director and Anne Stuart, Health Clerk

Minutes from April 18, 2018:

Michael Nelson **motioned** to accept the minutes from April 18, 2018. Seconded by Christopher Boutwell.

Motion passes. Nelson – Aye, Boutwell – Aye, Cummings – Aye.

Director’s Report for April 2018:

Gina McNeely: Updated the Board on some highlights regarding the April 2018 Director’s Report:

- 12 Federal Street: there is a person who allegedly is running an automotive “chop shop” at this location. Building Inspector, Chris Rice, is handling the situation.
- Wild Child Cidery: April Woodard and Curt Sherrer came in to discuss the challenges they are having with their proposed business model and the limitations of the existing on-site wastewater treatment system. Ms. Woodard and Mr. Sherrer have hired Kathy Bridges, R.S. to work with them regarding the system.
- Attended a training at the Montague Safety Complex for emergency preparedness.

Michael Nelson **motioned** to accept the April 2018 Director’s Report. Seconded by Christopher Boutwell.

Motion passes. Nelson – Aye, Boutwell – Aye, Cummings – Aye.

Health Inspector’s Report for April 2018:

Gina McNeely: Updated the Board of some highlights regarding the April 2018 Health Inspector’s Report:

- Element Brewery in Millers Falls wants to expand their menu for their customers which has them asking how they can use their current kitchen to expand the menu offerings.
- Attended the Massachusetts Health Officers Association Community Sanitation Program Annual Spring Seminar in Hadley, MA.

Christopher Boutwell **motioned** to accept the April 2018 Health Inspector’s Report. Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

2018 Board of Health Fees:

Gina McNeely: Gina along with the board discussed and decided on the following fees to be added to the 2018 Fee Schedule:

- Marijuana Dispensary \$500.00
- Marijuana Growers \$500.00
- Marijuana Retailer & Food Preparation \$500.00
- Air B & B \$100.00
- Bed & Breakfast \$100.00

Christopher Boutwell **motioned** to accept the fee of \$500.00 for the Marijuana Dispensary - Board of Health Fee Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Christopher Boutwell **motioned** to accept the fee of \$500.00 for the Marijuana Growers - Board of Health Fee Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Christopher Boutwell **motioned** to accept the fee of \$500.00 for Marijuana Retailer & Food Preparation - Board of Health Fee. Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Christopher Boutwell **motioned** to accept the fee of \$100.00 for Air B & B - Board of Health Fee. Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Christopher Boutwell **motioned** to accept the fee of \$100.00 for Bed & Breakfast - Board of Health Fee. Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Christopher Boutwell **motioned** to have the fees be in effect immediately. Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Discussion to see if the Board wants to sign a letter of interest to participate in the proposal for the **Municipal Board of Health Tobacco and Public Health Policy Programs RFR** which will be submitted by the Town of South Hadley, MA

Gina McNeely: Updated the board and a discussion ensued regarding signing a letter of interest in continuing to be part of the Municipal Board of Health Tobacco and Public Health Policy Programs RFR#190128 with South Hadley, MA that is funded by a grant. Gina McNeely noted that our regulations made the change of the word "shall" to "may" from previous meetings.

Christopher Boutwell **motioned** to sign a letter of interest to participate in the **Municipal Board of Health Tobacco and Public Health Policy Programs RFR** which will be submitted by the Town of South Hadley, MA Seconded by Michael Nelson. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Director's request for vacation June 4 to June 14, 2018 returning June 18, 2018.

Michael Nelson **motioned** to accept the Director's request for vacation from June 4 to June 14, 2018 returning June 18. **Motion passes.** Nelson – Aye, Boutwell – Aye, Cummings – Aye.

Christopher Boutwell **motioned** to adjourn at 6:01PM. Seconded by, Al Cummings. **Motion passes.** Boutwell – Aye, Cummings – Aye, Nelson – Aye.

Meeting adjourned: 6:01 PM

Approved by: _____

Date: _____

List of documents used at this meeting:

April BOH Minutes

April 2018 Health Director's Report

April 2018 Health Inspector's Report

2018 Fee Schedule

Municipal Board of Health Tobacco and Public Health Policy Programs RFR letter

Director's Vacation Request